



28th August 2024

ADDENDUM TO TENDER DOCUMENT

| TENDER REFERENCE NO. | TENDER DESCRIPTION | Eligibility |
|----------------------|-------------------------------------|-------------|
| NAC/FC/03/2024-2025 | Provision Of Air Ticketing Services | AGPO |

The Authority wishes to amend the Evaluation Criteria of the above tender by inserting a new criteria as bolded below:

| No. | MANDATORY REQUIREMENT | Yes/No |
|------|---|--------|
| MR1 | Submit Certificate of Registration/Incorporation from the Registrar of Companies | |
| MR2 | Submit a Valid Tax Compliance Certificate from Kenya Revenue Authority (KRA) | |
| MR3 | Submit a Valid Single Business Permit/Trade license issued by relevant government agency | |
| MR4 | Valid IATA, KATA and TRA Certificate of accreditation license for carrying out Airline Travel and Ticketing Services | |
| MR5 | Submit original document granting power of attorney to sign the tender Document witnessed by an advocate or Commissioner for oaths. | |
| MR6 | Submit a duly filled, signed and stamped Form of Tender in the prescribed format in the tender document. | |
| MR7 | Submit CR 12 or CR 13 which is not more than 6 months older from date of tender closing with all directors' IDs | |
| MR8 | Submit a duly filled, signed and stamped certificate of independent tender determination | |
| MR9 | Submit a duly filled, signed and stamped self-declaration that the person/tenderer is not debarred in the matter of the public procurement and asset disposal act 2015 (Form SD1) | |
| MR10 | Submit a duly filled, signed and stamped self-declaration that the tenderer will not engage in any corrupt or fraudulent practice (Form SD2) | |
| MR11 | Submit a duly filled, signed and stamped Declaration and commitment to the code of ethics | |
| MR12 | Submit a duly filled, signed and stamped tenderer information form | |
| MR13 | Submit a duly filled, signed and stamped Tenderer's eligibility-confidential business questionnaire. | |

| No. | MANDATORY REQUIREMENT | Yes/No |
|--------------|---|--------|
| MR14 | Submit a duly filled, signed and stamped Tender-Securing Declaration form | |
| MR15 | Submit the tender document sequentially paginated in the format 1, 2, 3... Including the attachments and a tape bound Document. | |
| MR 16 | Submit Valid AGPO Registration Certificate from The National Treasury | |

This follows the omission that had been made in the initial criteria where the tender is reserved for special group (**AGPO**) however, the criteria had not been provided to check the same.

We, further, inform you that the opening date for the above **SPECIFIC** tender has been extended to **Monday, 2nd September 2024 at 11.30am**

Other requirements in the Tender Document remains the same.

Dr. Anthony Omerikwa, MBS
Chief Executive Officer