## DIRECTOR - PUBLIC EDUCATION, ADVOCACY AND REHABILITATION, JOB GRADE 2

## Job Description and Responsibilities

1. Providing strategic leadership and coordination of programs and activities of the Directorate
2. Developing and reviewing the Authority’s public education plans on alcohol and drug abuse prevention;
3. Designing, implementing and reviewing alcohol and drug abuse prevention and treatment programs;
4. Developing relevant campaign information, education and communication materials in prevention and treatment;
5. Developing a framework for engaging relevant partners, institutions and stakeholders for the Authority’s campaign programs;
6. Coordinating training and capacity building for prevention and addiction management practitioners in line with Universal Prevention Curriculum and Universal Treatment Curriculum;
7. Engaging County Governments and other partners in promoting rehabilitation services;
8. Coordinating review and/or implementation of National Standards for treatment and rehabilitation for persons with substance use disorders;
9. Coordinating review and/or implementation of National Standards for Alcohol and Drug Use prevention;
10. Preparing annual reports and work plans for the Directorate;
11. Facilitating inspection and licensing of treatment and rehabilitation facilities for persons with substance use disorders;
12. Identifying and working with key partners in resource mobilization;
13. Coordinating the Authority programs and activities within all the regional offices; and
14. Perform any other function that may be assigned by the CEO from time to time.

**Job Specifications**

1. 10 years relevant working experience, with at least 5 years in senior management;
2. Bachelor’s degree in Education, Clinical Psychology, Public Health, Counseling Psychology or any related field from a recognized Institution;
3. Master’s degree in Clinical Psychology, Counseling Psychology or any related field from a recognized Institution;
4. Proven track record in prevention and management of substance use disorders;
5. Certificate in a Leadership Course from a recognized Institution;
6. Demonstrated managerial, administrative and professional competence in work performance;
7. Meet chapter six of the Constitution; and
8. Strong communication and listening skills.
9. Experience in addiction counselling will be an added advantage.
10. Proficiency in Computer applications will be an added advantage.